

Subject: Monday's meeting Minutes Tuesday January 14th 2025 7.30pm

Apologies, Rob, Graham, Fiona, Simon Joy

Attendees, Heidi, Sam, Vicki, Vicky, Mark, Adele, Serena

- Minutes from the last meeting - agreed
- **Headteacher's report**, Serena gave update. Please also see publication in Absolutely Cheshire re: Enrichment at the College https://issuu.com/zestmedialondon/docs/abs_cheshire_january_2025_digital_uploads/126
- **Finance report**, Adele. Notes attached below. Positive progress made in relation to opening a new FOSA bank account.

Action –

Finance to respond to:

1. Nov/Dec statements for the Friends of St Anselm's account
2. Nov/Dec statement for the 500 club
3. The ghost account statements if available (i understand that if this account isn't ringfenced for FOSA this wont be possible)
4. Balance of ghost account (relevant to FOSA if mixed)
5. Christmas wreath / showcase receipts/invoices.
6. What was the wine glass refund from Majestic wine?
7. Update on bank about the mandates needed.
8. FOSA to keep a log of the dates/times/event name when the card readers are used for ease of tracking all money.

- **Bar Report** – see notes attached.
- **Rugby Saturday report** – on-going – very successful return on Saturday 18th.

- **500 club report and draw**, Mark and Debbie:

Winners before Christmas B. Dowse/Rob Hardman/J Mitchell/Joanne Williams

Actions -

Mark to send Serena names from today's draw.

Serena to ask Colin to remove the option to complete the 500 draw via paper – must be electronic only and update headmaster email on the form. We just need an online form with Ref: Child's name.

Invite Colin to discuss GDPR at the next meeting

- **Progress on promised donations** – listed on doc. attached
- **AOB** – Mr Mike Hyde pitched for a donation of £250. This would be a donation to a charity who are taking a workshop with Yr11 on reducing stress - link and more information below. Bid request granted.

Action –

Share photos via social media and link to FOSA. [HOME | Be Free Campaign](#)

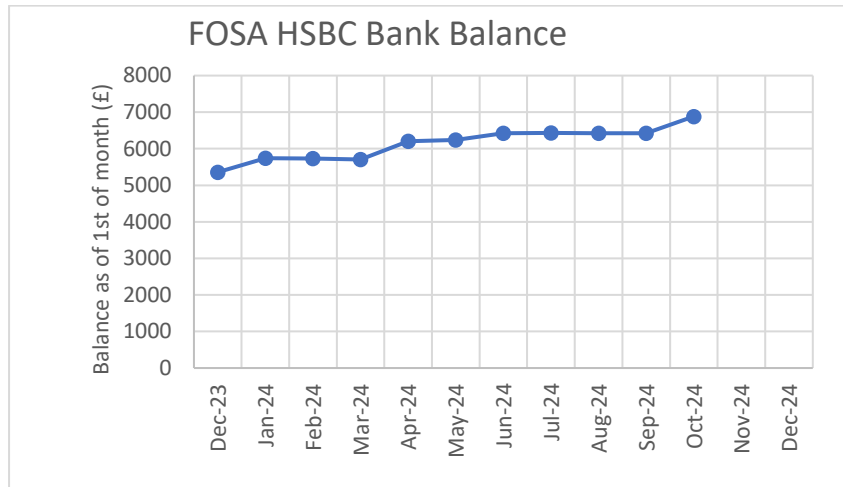
- **Forthcoming events update**; ideas generated at the December meeting – Easter Bingo Night.

Action –

Details to be confirmed at the next meeting.

Next meeting. Tuesday 11th Feb 2025 at 7pm

FOSA Treasurers Report 2024



HSBC Bank Balance:

Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24
5739.49	5734.49	5708.49	6203.09	6237.9	6422.44

Sep-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24
6432.36	6427.36	6422.36	6881.8		

Summary:

Assessment of the total funds held in the HSBC “Friends of St Anselms” bank account from available statements at time of generating this report show an increase of £1142 from 1st Jan 24 to 1st Oct 24. Approx £1500 increase on the same time last year (Oct 23 vs Oct 24). Minimal activity has been logged in this account during 2024 due to issues with access.

Incoming funds have been held in a ghost account controlled by the school finance office and used to pay for submitted expenses through the year. Costs that could not be covered by this fund have been paid for by the school (£6615.29). This amount is owing from FOSA and will be cleared at the earliest opportunity.

To address account access issues mandate forms have been submitted to HSBC requesting a change of signatories. As of Jan-FOSA meeting action from HSBC is still pending.

Once the mandates are actioned, we can request online banking access, issue of a cheque book and clear outstanding balance with school.

NB: As of Nov 24 the balance in the FOSA 500 account stood at **£22,645**

FOSA ran / hosted a number of events during 2024; highlights included the Anselmian's association BBQ & Dinner, Simon Dugans 60th celebration party, a Christmas wreath making event, the carol concert and the Annual Christmas Showcase. While full figures are still pending from the school finance office the events each showed healthy returns.

<u>Anselmian Assoc BBQ & Dinner</u>	
bar sales	£500.72
BBQ drink tokens	£130
bar sales	£214
temp event notice	-£21
Total	£823.72

<u>Wreath Making Nov</u>	
Bar Sales	£112.9
Raffle tickets	£190
Ticket sales	£1448.13
Total	£1751.03

<u>Simons 60th party</u>	
Simon's bill	£1343.5
Bar sales	£287.84
temp event notice	-£21
Brimstage Brewery	-£150
Majestic wine costs & glasses hire	-£1007.22
credit for refund of glasses	<i>£400 TBC</i>
Total	£853.12

<u>Christmas Events</u>	
Carol concert Bar Sales	£108.50
Showcase tickets	
Showcase Raffle tickets	£2333
Showcase bar sales	£397.50
Hamper, event notice, printing costs	-£321
Total	£2518

During 2024 FOSA was proud to be able to respond to a number of requests for support from the school. This included minibus repairs, a refresh of the DT computers and classroom furniture.

Branded polo shirts and display boards to help promote FOSA during school events were also purchased.

During 2024 money that was originally supplied to the school for landscaping works was redirected to cover the costs highlighted in the table (**).

Other requests were received but not actioned during 2024 - including projector, furniture for MFL & furniture for the library.

Consider using the rest of the landscaping refund** to partially address the debt to school.

<u>Misc expenses</u>	
Mentor room after VAT refund	-£297.75
Roller stands	-£80.44
Board & 5 x polo tops	-£79.51
Card reader	-£129
Minibus repairs	-£3000
Science rev materials for Yr11	-£37.1
C Ward S Africa donation	-£500
Spanish tuck stock	-£146.05
Hockey honours Board	-£308.25
Refund from landscaping request**	£10000
** => DT computers	-£3500
** => picnic bench	-£1040
Total	-£2118.1

