



St Anselm's College

Edmund Rice Academy Trust

Instrumental Music Tuition Contract

For the Academic Year 2024/2025

Please read the following information carefully, as it explains the College's policy for the organisation of Instrumental lessons.

PAYMENT

Individual weekly music lessons are £17.40 per lesson and shared lessons are £8.70. Each lesson is 30 minutes. Sharing a lesson with another pupil of the same standard on the same instrument is a very good way of reducing the cost without affecting the rate of progress to a significant degree in the early stages of learning an instrument.

There will be 33 music lessons from 16th September 2024 to 20th June 2025. Payment is required, **IN ADVANCE**, and the amount due will be shown on your Parentpay account. If payment is not received by the due date lessons may not be provided.

The payment schedule for this academic year is as follows:

Payment 1 - due by 31st August 2024 – 7 lessons

Payment 2 - due by 31st October 2024 – 7 lessons

Payment 3 - due by 31st December 2024 – 7 lessons

Payment 4 - due by 28th February 2025 – 7 lessons

Payment 5 - due by 30st April 2025 – 5 lessons

LESSONS

Prior to the first lesson and subsequent lessons the student, parent/carer and subject teacher will all receive an email via our music programme, Practice Pal, with details of his lesson. **The student must regularly check his college emails as days/times may be subject to change.** Lesson details will also be shown on the Music Block notice board.

The lessons will be arranged on a weekly rota basis so that a student will not miss the same period in successive weeks. Experience has shown that this is not detrimental to the student's progress, which is monitored closely. Some of the lessons may take place in the lunch hour. The lessons of pupils in the 6th Form will be arranged during their study periods where possible.

The student must inform their subject teacher if a music lesson is timetabled during lesson time.

NOTICE TO STOP LESSONS

It is recommended that all boys who start to learn a musical instrument continue for at least a year before thinking about giving it up as progress is inevitably slow at first. **The College requires six weeks' notice, by email to Mrs D Lennon, to discontinue lessons for whatever reason. Payment will still be required until the end of the notice period even if the student does not attend the lessons.**

COLLEGE TRIPS & SPORTS FIXTURES

It is the **student's responsibility** to check for possible clashes with their timetabled music lessons and inform their Peripatetic teacher **at least a week in advance.**

Any lessons that have been missed for the following reasons may need to be rescheduled after the usual timetable ends on 20th June 2025.

- College trips & sports fixtures (providing a weeks' notice was given to the Peripatetic teacher.
- Teacher absence

These lessons may be given as a double lesson or an individual lesson may replace a shared lesson. Both will count as two lessons.

if you do not wish catchup lessons to be scheduled after 20th June 2025 please inform Mrs Lennon by 20th April 2025 and any outstanding lessons will be refunded.

YEAR 11 & YEAR 13 STUDENTS

Due to final examinations, lessons will end on 9th May 2025 for year 11 & 13 students. If you wish your son to continue after this date please contact Mrs Lennon by 14th April 2025.

ADDITIONAL LESSONS

If all lessons have been completed by 20th June 2025 parents may wish for their son to receive additional lessons for the remaining 3 weeks of term. Please contact Mrs Lennon to discuss this option.

EQUIPMENT

Pupils must arrive at lessons with the correct equipment including music, instrument and notebook (with lines) so that the teacher can write down the practice for the week.

ASSESSMENT & REPORTS

A record card, completed weekly by the instrumental teacher, will be kept in College. This is used to monitor the pupil's progress, practice and attendance, as well as keeping a check that he brings his instrument/music to each lesson.

Details of progress, practise, effort and a written comment from the teacher will be included in the College report.

MUSIC EXAMINATIONS

Pupils will be entered for Trinity College or Associated Board if they wish, at the discretion of their teacher.

SHEET MUSIC/BOOKS

Pupils may be asked periodically to buy music for their lessons. Their teachers will give details of titles, composers and publishers. If a pupil experiences difficulty in obtaining music, the College may be able to order on their behalf providing payment is received in advance.

INVOLVEMENT IN EXTRA-CURRICULAR ACTIVITIES

Students are expected to play a full part in the College's extra curricular activities when the student has reached the required standard. The Peripatetic teacher will advise the Director of Music when this is appropriate.

Students who do not support the College's extra curricular activities will have their lessons cancelled after the appropriate six weeks' notice.

CONTACT DETAILS

Mrs D Lennon
Music Department Faculty Assistant
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PAYMENT QUERIES

finance@st-anselms.com